

# Financial Policies 2010 – 2011

## Financial Policies:

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- Tuition Payment Options:** 1) Register and pay online at BCBs website. There will be a \$5.00 convenience fee applied to each transaction.  
2) Register online and then send a check to BCB by mail with student's name and class on it.
- Payment by Year:** Due September 3 (5% savings for the year)
- Payment by Quarter:** Due September 3, November 15, January 24 and April 4 (10 weeks each based on school year)
- Billing:** BCB will not be billing or sending out reminders on due dates.
- Payments Due:** In full by the above dates.
- Late Charge:** Payments made one week after the due date will accrue a \$20 late charge. After two late charges, families will be required to pay for the year in full or the student may not take class.
- Service Charge:** A service charge of \$20 will be made on returned checks, or \$25 on unavailable funds on credit cards.
- Non-Payment of Tuition:** Students may not participate in class until tuition is paid in full.
- Registration and Insurance:** A non-refundable annual fee of \$55 is required of all students.
- Withdrawals:** There will be no refunds for student withdrawals.
- Classes:** Registration is open each Quarter (dates listed above) for Dance With Me, Pre-Ballet, Ballet Basics, and Open Classes.